MEMORANDUM

B – Administration – Linda Gloshinski 12/18/17

K-12 Issues

1. Approval to Amend Leave of Absence for Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board of Education approves to amend the leave of absence for Diana Callahan previously approved to utilize 19 days of accumulated sick days to now include 23 days of accumulated sick days, from October 26, 2017 followed by an unpaid leave of absence to still to return on March 27, 2018.

2. Approval of District's Fire Drill and On-Roll Reports: Upon the recommendation of the Chief School Administrator, the Board of Education approves the Fire Drill and On-Roll Reports for the month of November 2017, as per the attached.

3. Approval of Appointment of Non-Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board of Education approves Todd Barna to the position of custodian, John Hill School, at a salary of $34,882.00 (Step 1) pro-rated from December 18, 2017 for the remainder of the 2017-2018 school year.

4. Approval of Additions to Substitute List: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following additions to the substitute list for the 2017-2018 school year:

Substitute Teachers / Aides	Substitute Maintenance
Christopher D'Avanzo*	Stephen Toledo
Diane Marsh**	
Stephanie Young**	

*Pending receipt of substitute certification
**Pending outcome of criminal background check

5. Approval of Field Trip: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following field trip destination for the 2017-2018 school year:

Group	Destination
Grade 12	Boonton Knights of Columbus

6. Approval of Addendum 2 – School Automatic Notification Between Education and Law Enforcement Officials: Upon the recommendation of the Chief School Administrator, the Board of Education approves the Addendum 2 – School Automatic Notification Between Education and Law Enforcement Officials, as per the attached

7. Approval of Uniform Memorandum of Understanding Between Board of Education of and Law Enforcement Officials: Upon the recommendation of the Chief School Administrator, the Board of Education approves the Uniform Memorandum of Understanding Between Board of Education of and Law Enforcement Officials, as per the attached.

8. Approval of Volunteer Advisor: Upon the recommendation of the Chief School Administrator, the Board of Education approves Vicky Cornell as Volunteer Roar Club Advisor at Boonton High School for the 2017-2018 school year.

9. Approval of Home Instruction: Upon the recommendation of the Chief School Administrator, the Board of Education approves the provision of home instruction for the following students:

   Student State ID# 6439734702-LP, for up to 5 hours per week from 12/5/17, with instructional services to be provided by St. Clare's, at a rate of $55.00 per hour, and

   Student State ID# 7637116191-B, for up to 10 hours per week beginning 12/8/17, with instructional services to be provided by Professional Educational Services Inc. (PESI), at a rate of $30.00 per hour.

10. Approval of Hours for Aide Services: Upon the recommendation of the Chief School Administrator, the Board of Education approves Beatrice Beatty to assist Student State ID# 3913963711-Boonton and Student State ID# 5028089364-B, for the Boonton High School play, beginning 1/2/18, for up to 90 hours total, at a rate of $25.09 per hour.

11. Approval of Hours for Aide Services: Upon the recommendation of the Chief School Administrator, the Board of Education approves up to 160 total hours for Kathleen Post and Clare Zarzecki to assist, train and supervise Student State ID# 4879134120–B, as equipment manager for the 2017-2018 Boys Basketball Season, at a rate of $25.09 per hour each.

12. Approval of MAPS Program: Upon the recommendation of the Chief School Administrator, the Board of Education approves Caroline McLaughlin, Transition Navigator from the ARC of NJ to conduct the MAPS (Making Action Plans for Life) program at Boonton High School twice a month for the remainder of the 2017-2018 school year. This program is offered free of charge through funding from the NJ Department of Developmental Disabilities.

13. Approval of Outside Evaluations: Upon the recommendation of the Chief School Administrator, the Board of Education approves the following evaluations:

    Psychiatric Evaluation for Student State ID# 8934758086-B, to be conducted by Dr. Fennelly at a cost of $750.00, and

    Psychiatric Evaluation for Student State ID# 2214280330-LP, to be conducted by Dr. Suckno, at a cost of $600.00.

14. Approval of Home Instructors: Upon the recommendation of the Chief School Administrator, the Board of Education approves Jennifer Tambakis and Jason Mafaro as home instructors for the 2017-2018 school year at a rate of $30.00 per hour.

15. Approval of District-Wide Volunteer: Upon the recommendation of the Chief School Administrator, the Board of Education approves Scott Miniter to serve as district-wide volunteer for the 2017-2018 school year.

16. Approval to Amend Job Description and Evaluation Instrument: Upon the recommendation of the Chief School Administrator, the Board of Education approves to amend the job description and evaluation instrument for Payroll Benefits Coordinator, as per the attached.

17. Approval to Amend Employment Contract for Non-Certified Staff Member: Upon the recommendation of the Chief School Administrator, the Board of Education approves to amend the employment contract for Nadine Morgenland, Payroll Benefits Coordinator, to $56,030, pro-rated from January 1, 2018 for the remainder of the 2017-2018 school year.